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Scottish Natural Heritage
Dualchas Nàdair na h-Alba
All of nature for all of Scotland
Nàdar air fad airson Alba air fad

SISI (Scottish Invasive Species Initiative) Seasonal Volunteer Co-ordinator

Employer: The Cromarty Firth Fishery Board

Salary: £22,000 pro-rata basis (6% employer pension contribution)

Contract: 5 month Seasonal (May-September depending on start date)

Hours: Full time (37.5 hours per week)

Location: Cromarty Firth region based at Contin Hatchery, Tor Achilty Forest, Contin

About the Board: The Cromarty Firth Fishery Board works with The Cromarty Firth Fishery Trust to conserve and protect wild fish and the habitats they depend on in the rivers and lochs draining into the Cromarty Firth. Fishery management works are supported by a programme of research and public education.

Your role: The Cromarty Firth Fishery Board has an opportunity for a highly motivated Seasonal Volunteer Co-ordinator to work as part of team for the Scottish Invasive Species Initiative (SISI). SISI is a four-year Heritage Lottery Fund and Scottish Natural Heritage funded project, which aims to help communities in the North of Scotland address invasive non- native species impacting rivers.

We are looking for a hard working and dedicated Co-ordinator to join our team and work with volunteers to clear Himalayan balsam from riverbanks around the Cromarty Firth region. The Coordinator will be responsible to the Cromarty Firth Fisheries Project Officer to deliver the strategic clearance of Himalayan balsam and to help develop and maintain the volunteer network.

A full job description can be found here below. Closing date for applications:

5pm Friday 21st of March 2018

Interviews: 29th March 2018

Commencement May 2018

Applications, which include a letter and CV, should be emailed to cromartyfish@hotmail.co.uk. If you require any adjustments to be made to the application process due to disability, please contact Simon Mckelvey on 07887 845648 or email cromartyfish@hotmail.co.uk. This post is funded by the Heritage Lottery Fund and Scottish Natural Heritage. We are committed to equal opportunities and welcome applicants from all sectors of society. If you are an applicant with disabilities who meets the essential requirements of the post, we will interview you.

Seasonal Volunteer Co-ordinator

Job Description

The Seasonal Volunteer Co-ordinator will be responsible to the Cromarty Firth Fisheries Trust Project Officer to deliver the strategic clearance of Himalayan balsam from riverbanks around the Cromarty Firth region and to help develop and maintain the volunteer network to support this.

Key tasks and responsibilities

The Seasonal SISI Officers will work closely with the SISI Project Officer and SISI Volunteer and Communication Officer to undertake the following tasks:

- Work with the SISI Project Officer to develop a practical and deliverable work programme for volunteers.
- Working with local land-managers, ghillies, gamekeepers, communities, volunteers and other stakeholders, recruit, coordinate and maintain a network of volunteers and wildlife management professionals.
- Liaise, motivate and communicate with volunteers as required.
- Organise and where required lead volunteer work parties for the clearance of invasive non native plants
- Be responsible for all logistics associated with the deployment and workings of volunteer work parties.
- Ensure that all Health and Safety requirements are met and protocols are followed.
- Record volunteer tasks undertaken and time spent.
- Record the extent and abundance of plants within target populations treated by volunteers.
- Establish a surveillance network to record the occurrence of target invasive non-native species.
- Provide training to the volunteer network as required that includes but is not limited to; Identification skills for key native species and non-native plants and Data collection according to standardised protocols.
- Monitor the outcomes and impacts of the control work undertaken.

Experience and skills

- Well motivated to undertake SISI tasks in liaison with other Project staff
- Physically fit to carry out manual clearance of invasive non-native plants
- Ability to demonstrate experience of leading volunteer groups
- Good record keeping skills
- Good communication skills and a proven ability to deliver projects without supervision
- A full clean Driving Licence